

Moulton Pre-School – Fire Safety Policy

Version:	2.0
Author:	Victoria Drake
Approved and signed by:	Moulton Pre-School Committee
Date:	September 2021
Review Date:	September 2022



Fire Safety Policy

Moulton Pre-school is committed to safeguarding and promoting the welfare of children, young people and adults at all times and expects everybody working within this setting to share this commitment.

Statement of intent

Health and safety is an important consideration for the preschool. We will take all reasonable steps to provide a safe and caring environment for children, staff and our visitors.

Aim

- To provide a safe, calm and efficient method of evacuating the preschool building in the event of an emergency.
- To ensure the children, staff and any visitors are evacuated safely and quickly and that the children are saved from any undue stress connected with the situation.

Method

- All staff are updated on the current Fire Drill procedures at the start of each term.
- When changes to the Fire Drill are needed, staff are made aware of these on their first working day after the changes take place.
- The current Fire Drill is displayed on the pre-school's notice board in the corridor and kitchen.
- Fire Drills will be practiced at a minimum of once per half term. This ensures children are aware of their role, the procedure itself and they will be less distressed by a real evacuation.
- During evacuation, staff will not raise their voices to children unnecessarily and will maintain calm and composed.
- The welfare and wellbeing of the children will remain of paramount importance at all times.
- In the event of an evacuation, the Manager will undertake a roll call of all on the premises as soon as the preschool has been evacuated.
- Then the staff will escort the children to the nearest place of safety- Moulton Primary School from where parents will be contacted to collect their child.
- All staff will remain with the children until they are collected.
- Firefighting equipment is supplied by the Moulton village hall and is maintained annually and as required if more frequently.
- Children are taught not to play with this equipment by the preschool.